

What kind of support can you get from your college ?

Your college may have an international office or a pedagogical counsellor who is responsible for study abroad. Refer to the list starting on page 2 of this document to see if your college offers this service.

If your college does have an international office, use the following checklist to see if they can help you in a variety of areas.

Finding and booking services :

Transportation :

- airfare to and from the host country
- for multi-site sojourns, transportation between cities and countries
- daily transportation (such as city buses or subway system)

Lodging/homestay families

Language school

Tours (guided tours, museum visits, etc.)

Restaurant reservations for large groups

Water (if local water isn't potable)

Accounting and financial management :

Collecting student payments

Providing templates and/or training in use of accounting software (such as CLARA) and/or budgeting spreadsheets (such as Excel)

Providing onsite credit cards and/or petty cash

Providing cell phones (if travelling internationally)

Providing reimbursement

Collecting and collating student documents :

These should be amassed in a binder or in an offline-accessible document for you

Copies of passports

Visas/registration with Canadian government (if travelling internationally)

Intercultural training for students





Health insurance for vaccines (if these are not covered by insurance)

COVID tests (if not covered by insurance)

List of allergies, medications, dietary needs, and so on

Emergency protocols

- Emergency contacts
- List of reliable local hospitals

Signed copies of behavioural contracts

Finding sources of and helping with funding requests :

National and provincial funding

- Names of sources, amount of funding, objectives, deadlines, contacts
- Examples of successfully completed applications

Local (college) funding such as endowment funds or student union funds

Fundraisers

List of colleges and bureaus:

- Cégep André-Laurendeau – Bureau des activités internationales (BAI)
- Cégep de Baie-Comeau – Service des communications, de la promotion et du développement international
- Cégep de Chicoutimi – Projets internationaux
- Cégep de Drummondville – Programme de mobilité étudiante
- Cégep de Granby – Mobilité étudiante
- Cégep de Jonquière – Bureau international
- Cégep de l'Outaouais – Bureau de l'international
- Cégep de La Pocatière – Mobilité étudiante et enseignante
- Cégep de Lévis – Mobilité internationale
- Cégep de Matane – Mobilité internationale
- Cégep de Rimouski – Programme Mission Monde
- Cégep de Rivière-du-Loup – Mobilité interrégionale et internationale des étudiants
- Cégep de Saint-Jérôme – À l'international
- Cégep de Saint-Laurent – Mobilité étudiante
- Cégep de Sainte-Foy – Mobilité à l'international
- Cégep de Shawinigan – Stages et projets internationaux
- Cégep de Sherbrooke – Séjours pédagogiques à l'étranger
- Cégep de Sorel-Tracy – Programme Parcours
- Cégep de Saint-Félicien – Programme Parcours
- Cégep de Saint-Hyacinthe – L'Équipe de l'international
- Cégep de Thetford – Séjours à l'international
- Cégep de Trois-Rivières – Bureau international
- Cégep de Valleyfield – Mobilités à l'international
- Cégep de Victoriaville – Mobilité internationale
- Cégep du Vieux Montréal – Mobilité et Recrutement international
- Cégep Édouard-Montpetit – Mobilité étudiante
- Cégep Gameau – International
- Cégep Gérald-Godin – Aventures internationales
- Cégep John Abbott – International Programs Office
- Cégep Limoilou – Mobilité internationale





- Cégep Marie-Victorin – Bureau de développement international
- Cégep Montmorency – Service de la mobilité étudiante
- Cégep régional de Lanaudière – Volet International
- Cégep Saint-Jean-sur-Richelieu – Service des relations internationales
- Champlain Regional College – Education Abroad
- Collège Ahuntsic – Bureau des activités internationales
- Collège Dawson – International Development
- Collège de Maisonneuve – Carrefour des langues, de l'international, de l'interculturel et de la collectivité (CLIC)
- Collège de Rosemont – Mobilité internationale
- Collège Lionel-Groulx – CLG International
- Vanier College – International Education Office

